

Shoreham Village School



Term Dates 2022- 2023

Term 1

Staff INSET: Thursday 1st and Friday 2nd September
Term Starts: Monday 5th September
Term Ends: Thursday 20th October
Staff INSET: Friday 21st October
Half Term: Monday 24th – Friday 28th October inclusive

Term 2

Term Starts: Monday 31st October
Term Ends: Friday 16th December (at 2.00pm)
Holidays: Monday 19th December – Monday 2nd January inclusive

Term 3

Staff INSET: Tuesday 3rd January
Term Starts: Wednesday 4th January
Term Ends: Friday 10th February
Half Term: Monday 13th – Friday 17th February inclusive

Term 4

Term Starts: Monday 20th February
Term Ends: Friday 31st March (at 2.00pm)
Holidays: Monday 3rd – Friday 14th April inclusive

Term 5

Term Starts: Monday 17th April
Bank Holiday: Monday 1st May
Bank Holiday: Monday 8th May
Term Ends: Friday 26th May
Half Term: Monday 29th – Friday 2nd June inclusive

Term 6

Term Starts: Monday 5th June
Term Ends: Thursday 20th July (at 2.00pm)
Staff INSET: Friday 21st July
Holidays: Friday 21st July – Thursday 31st August inclusive

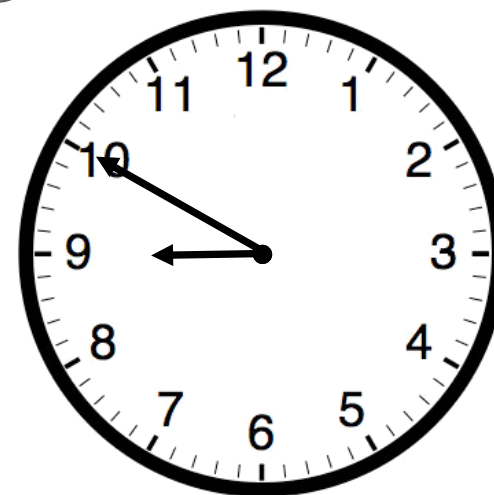
Term Time Holidays



- Taking children on holiday or out of school during term time is against the law.
- The school is not allowed to authorise absence during term time, unless there are exceptional reasons (this does NOT include sickness of a family member).
- Taking unauthorised holidays could result in a penalty notice from the Local Authority.



Attendance



and Punctuality

A parent and carer guide

Learning today for tomorrow's world

It is extremely important that children attend school every day to enable them to make progress and achieve. Just one day's absence can mean that children find it difficult to keep up with their learning for the rest of the week, or longer.

Our attendance target is **97%** and we work extremely hard to ensure that we meet that target. We work closely with families where children are persistently absent to try and support them to improve the child's attendance.

Our Education Welfare officer contacts the school regularly to monitor attendance and punctuality.

If your child's attendance is...

97%+	Well done – keep it up!
95-97%	We are monitoring your child's attendance closely.
90-95%	We are monitoring your child's attendance closely with the Education Welfare Officer (EWO). You will receive a letter advising you of your child's attendance record and contacted to arrange a meeting with Mrs Lovatt-Young to discuss ways we can support you to improve your child's attendance.
Below 90%	This is classed as persistent absence . You will be referred to the Education Welfare Officer for a meeting.

**EVERY
SCHOOL DAY
COUNTS**

Persistent Absence

If a child is attending for less than 90% of the time, this is classed as persistent absence. This means that a child is missing, on average, half a day a week of their education. This will have a significant impact on their ability to achieve and often leads to anxiety about catching up. We also find that children who are frequently absent from school have difficulties with friendships and forming relationships with their peers.



Punctuality

The school days starts at **8.50am**. All children should be in class by this time.

Any child arriving after **8.50am** will have to enter school via the School Office and will be recorded as late.



What if my child is sick?

- Coughs and sneezes are not an excuse to stay at home.
- Being ill may prevent your child from going to school, but if they can get out of bed and play, or watch television, they should be at school!



Reporting Absence

If your child is absent from school, you need to let us know. You can do this by:

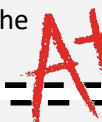
- Ringing the school office before 9.30am.
- Completing a school absence form. These are available from the school office. If you do not let us know, we will code the absence as unauthorised. This can lead to EWO involvement.

If absences are prolonged and without medical authorisation, parents or carers may face court proceedings.



Medical Appointments

We request that all medical appointments are made outside of school hours. If you have to take your child to an appointment, this needs to be authorised by the Headteacher. You will need provide evidence of the appointment (eg a booking letter).



Is it really serious if your child is not in school?

Yes! Look at this example:

Tom has 90% attendance. Sounds good doesn't it? But is it?

90% attendance = ½ day missed every week

90% attendance = 4 whole weeks of lessons missed every year. That's 100 hours of learning!

Tom will fall behind in his learning.

Not being at school can seriously damage a child's learning!



If you have any questions about your child's attendance, please speak to Mrs Desmond or Mrs Lovatt-Young